

From: [Metz, Chloe](#)
To: [Keating, Robert](#)
Subject: RE: FOIA 2014-005415 (Cabo Rojo GW)
Date: Wednesday, June 04, 2014 10:28:00 AM

Rob, I've moved all my emails. I will make an appt with Julie. Thanks!

Chloe Metz
Chief, Technical Support Section
Emergency and Remedial Response Division
US EPA, Region 2
290 Broadway, 18th Floor
New York, NY 10007

212.637.3955 (desk)
212.637.3083 (fax)

From: Keating, Robert
Sent: Tuesday, June 03, 2014 3:58 PM
To: Zeno, Denise; Wilson, Eric; Pane, Mark; Magriples, Nick; Catanzarita, Jeff; Prince, George; Ofrane, Rebecca; Rotola, Joe; Mishkin, Katherine; Metz, Chloe; Carpenter, Angela
Cc: Hauptman, Mel; Wong, Julie; Morgan, Melinda; Robertelli, James
Subject: RE: FOIA 2014-005415 (Cabo Rojo GW)

Please let me know if you have located emails regarding the Cabo Rojo GW Contamination site in your files from 03/10/2011 to 04/08/2014. If you haven't done so already please move the emails into a folder in your Outlook and/or Lotus Notes and name it Cabo Rojo.

If you are in NY you can then make an appointment with Julie Wong (x74308) of the Record Center to stop by and have those emails converted to a PDF portfolio for in order to review for this FOIA response. All you will need to do is sign on to a computer in the Record Center and the staff will do the rest.

If you are in NJ we will be setting up similar procedures soon but our equipment is not ready yet. I hope to be ready for Edison staff sometime next week.

Any questions let me know.

Rob Keating
Chief, Resource Mgt/Cost Recovery Section
Program Support Branch
EPA Region 2 Superfund Program
P: 212-637-4325

From: Zeno, Denise
Sent: Monday, April 14, 2014 2:39 PM
To: Wilson, Eric; Pane, Mark; Magriples, Nick; Catanzarita, Jeff; Prince, George; Ofrane, Rebecca;

Rotola, Joe; Mishkin, Katherine; Metz, Chloe
Cc: Keating, Robert; Hauptman, Mel
Subject: FW: FOIA 2014-005415 (Cabo Rojo GW)

Hi Everyone!

See the attached FOIA request. The Requestor is asking for every single document/note related to the Cabo Rojo GW contamination site since its NPL inclusion, March 10, 2011. Please read the FOIA request since they are asking for emails, notes, minutes, reports, etc.

About the emails in Lotus and/or Outlook: Robert Keating said that we should transfer the Cabo Rojo emails to a folder in the respective programs. He will get back to us once they have figure out the best way to pull up those records for the FOIA.

I'll be sending the Requestor an Interim Response with all of the available electronic records next week.

Please be sure to clear any documents with ORC, if needed.

Thanks,
Denise
[212.637.4319](tel:212.637.4319)

From: Keating, Robert
Sent: Monday, April 14, 2014 8:37 AM
To: Zeno, Denise
Subject: FOIA 2014-005415 (Cabo Rojo GW)

Denise,

Please see the attached FOIA request we received regarding the CABO ROJO GROUND WATER CONTAMINATION site (PRN000206319).

We have over 160 documents in SDMS right now that are marked as releasable that may be helpful in answering this request.

All responses for FOIAs go through FOIAOnline now. So please coordinate the collection of responsive documents and turn them over to me so PSB can load the responsive files into FOIAOnline for the response. I will also need search or review time charged to the FOIA so we can prepare the invoice. Please be sure to clear any documents with ORC if needed.

If there are documents that the SF Record Center may have you can contact Julie Wong or Audrey Burger to help retrieve them. For Removal Files contact James Robertelli. The SF Record Center contractors can provide an index of files in SDMS and search for specific documents only. You need to provide them a title and date or date range. They cannot make decisions as to what documents

are responsive.

You may contact the requestor if more information is needed. Please copy me on all correspondence.

If you have any questions please let me know.

Rob Keating
Superfund Records Manager
U.S. EPA Region 2 ERRD/PSB/RMCRS
P: 212-637-4325